Rendezvous MELBOURNE

CONFERENCE, MEETING & EVENTS PACKAGES

CONTENTS

OVERVIEW	**4**
CONFERENCE AT RENDEZVOUS	5
FUNCTION SPACES	**6**
FUNCTION CAPACITY	7
FAQ	9
DAY DELEGATE PACKAGE	**11**
DAY DELEGATE PACKAGES	12
ENHANCEMENTS	13
LOCATION	14
ACCOMMODATION	15
RESTAURANT & BARS	16





WELCOME

The Rendezvous Hotel was originally built in 1913 as the Commercial Travellers Club. This grand heritage-listed hotel has been recently refurbished and restored to retain the feel of the classical 1900's, and is also designed as a conference and events venue. Located in the very heart of the CBD, the iconic hotel offers unique heritage features within its 340 accommodation rooms and suites, and 11 multipurpose meeting and event spaces.

Covering over 1100sqm across two levels, Rendezvous has something to offer all business events with the ability to cater for intimate boardroom meetings through to large-scale residential conferences and gala dinners. Create memorable experiences in our elegant and traditional-style rooms alongside our professional and dedicated conference and events team.

OVERVIEW



Complete with 11 conference and event spaces, the hotel can cater to a variety of memorable and elevated events, from boardroom meetings to large cocktail style events.

Rendezvous Hotel Melbourne's team of professional event coordinators provide a personalised experience with attention to every detail.

CONFERENCE IN THE HEART OF THE CITY

Situated in Melbourne CBD providing an exceptional vantage point for clients to reach this central location with ease.

VERSATILE SPACES

Venue spaces can be transformed to suit your conference needs with the ability to have a customised set up.

EXPERT TEAM

Designated Event Coordinators to plan your conference from start to finish, along with, professional chefs and an experienced operations team.

TAILORED PACKAGES

Customisable packages and spaces to suit your event and conference requirements.



CONFERENCING AT RENDEZVOUS HOTEL

FUNCTION SPACES


Banquet


Cabaret


Classroom


Theatre

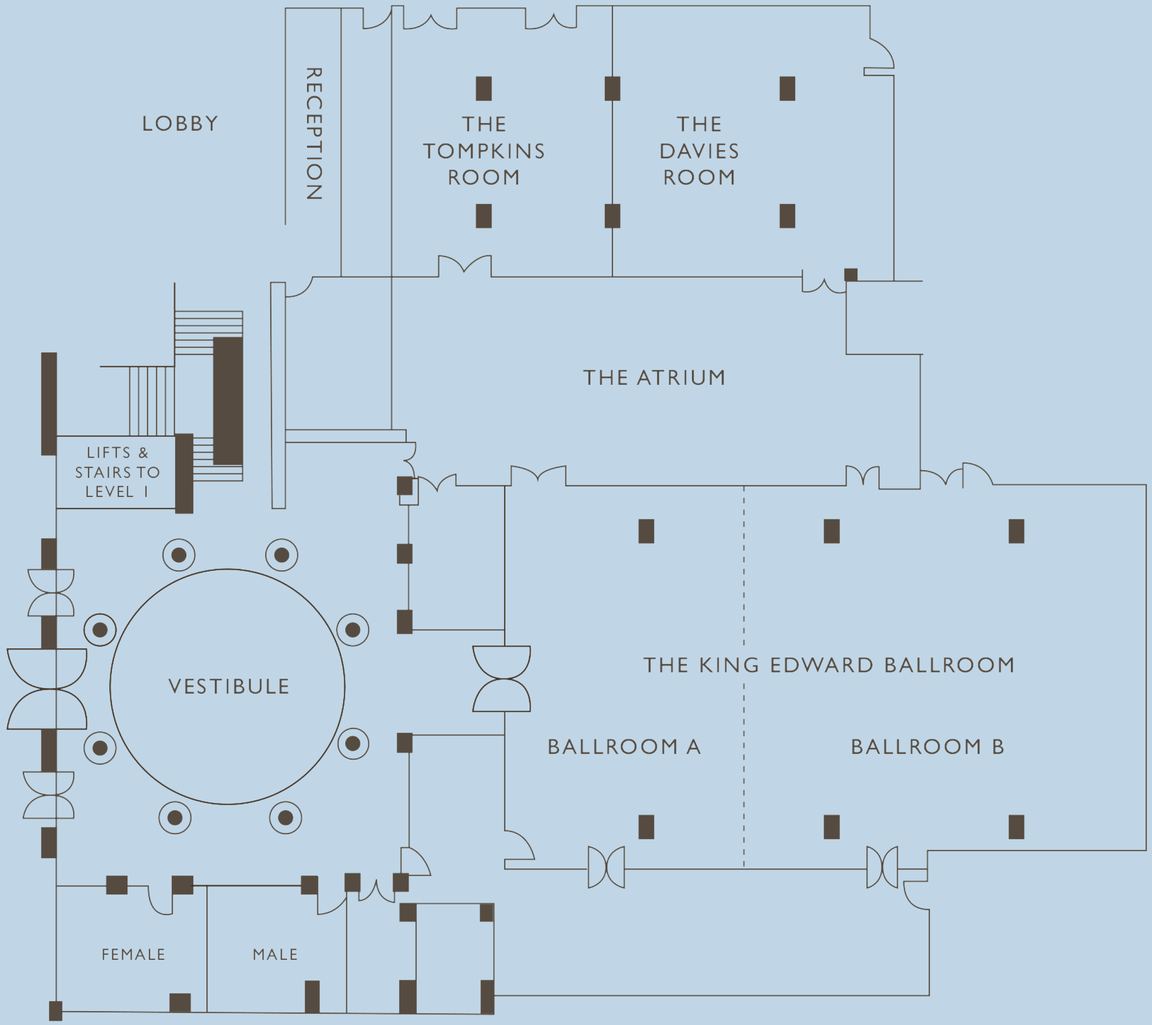

Boardroom


U-Shape

BACK TO CONTENTS

FLOOR PLANS
GROUND LEVEL

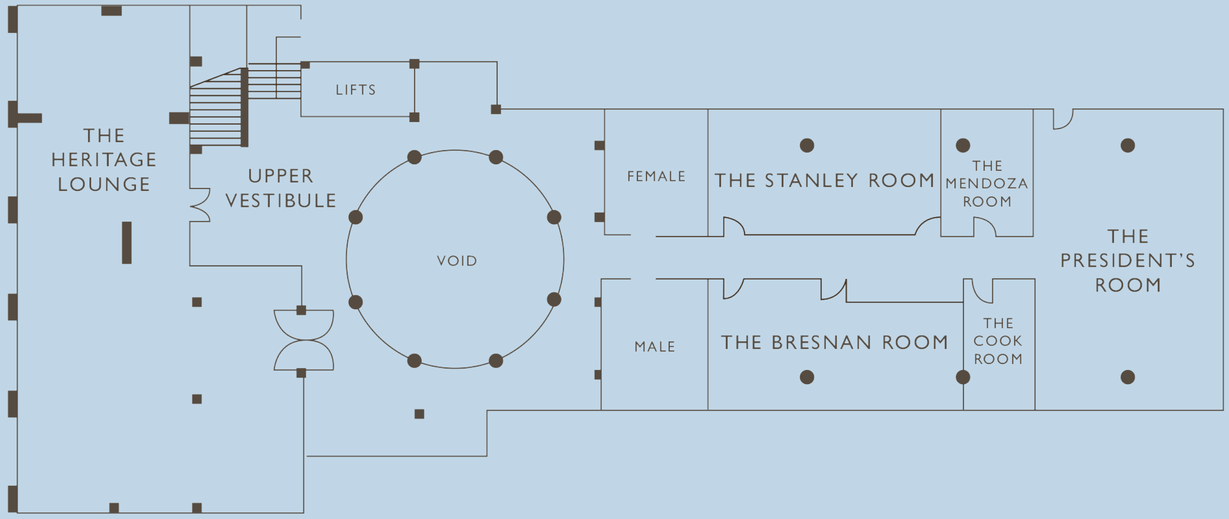
GROUND LEVEL	SQM	LENGTH (M)	WIDTH (M)	HEIGHT (M)	COCKTAIL	BANQUET	CABARET	CLASSROOM	THEATRE	BOARDROOM	U-SHAPE
King Edward Ballroom with stage	241.5	21	11.5	3.45	330	150	120	156	300	66	60
King Edward Ballroom without stage	241.1	21	11.5	3.45	350	170	136	168	317	72	66
Ballroom B with stage	149.5	13	11.5	3.45	180	90	72	84	144	33	30
Ballroom A	92	11.7	11.5	3.45	90	60	40	45	90	30	30
The Atrium	90	6	15	10.05	100	60	48	72	90	43	40
The Grand Vestibule	81	-	-	10.05	100	-	-	-	-	-	-
Tompkins Room	64	8	8	3.45	30	30	24	24	50	14	16
Davies Room	64	8	8	3.45	30	30	24	24	50	14	16



BACK TO CONTENTS

FLOOR PLANS
LEVEL ONE

LEVEL ONE	SQM	LENGTH (M)	WIDTH (M)	HEIGHT (M)	COCKTAIL	BANQUET	CABARET	CLASSROOM	THEATRE	BOARDROOM	U-SHAPE
Heritage Lounge	99.7	16.9	5.9	3.05	120	70	56	70	100	41	39
President's Room	80.5	7	11.5	3.45	60	50	40	42	80	24	24
Stanley Room	49.92	10.4	4.8	3.45	30	30	21	18	40	17	18
Bresnan Room	44.16	9.2	4.8	3.45	30	30	24	18	40	17	18
Cook Room	16.56	4.6	3.6	2.7	-	-	-	-	-	6	-
Mendoza Room	18.84	4.8	3.3	3.45	-	-	-	-	-	6	-



BACK TO CONTENTS



FREQUENTLY ASKED QUESTIONS

CAR PARKING

We recommend First Parking which is conveniently located next to the hotel on Flinders St. Discounted parking is available for guests staying with the hotel.

LOADING DOCK AND DELIVERIES

Rendezvous Hotel Melbourne has a loading dock located behind the hotel. All event deliveries must be labelled in line with the hotel's delivery instructions. Please speak with your conference and event organiser for details, or contact our team for further information.

EXHIBITIONS

The hotel can accommodate exhibition conferences.
Please enquire with our friendly team.





KING EDWARD BALLROOM

BACK TO CONTENTS

DAY DELEGATE PACKAGE

BACK TO CONTENTS



DAY DELEGATE PACKAGE

FULL DAY PACKAGE

From $99 per person

- All day Nespresso coffee machine
- Selection of teas
- Morning and afternoon tea breaks
- Working / Buffet style lunch *
- Still / sparkling Purezza water
- Delegate stationery including notepads and pens
- 1x flip chart and 1x whiteboard with markers
- Complimentary WIFI

HALF DAY PACKAGE

From $89 per person

- Inclusions as above with your choice of either morning or afternoon tea.

** Working lunch apply to bookings less than 20*
Buffet lunch apply to bookings over 20

ENHANCE YOUR PACKAGE

PREMIUM DAY DELEGATE PACKAGE

Upgrade to our Premium Package | $20 per person
Includes 2x chef selection of catering items for morning and afternoon team and 1x seasonal fruit platter

POST EVENT DRINKS

Standard After Meeting Package | $26 per person
Half an hour standard beverage package and chef's selection of one cold and one hot canapé

AUDIO VISUAL

In-House company MAV.

For queries please email rendezvousaudiovisual@mav.com.au
or speak to your conference and event organiser.



BACK TO CONTENTS



THE LOCATION

ACCESS

Located in the heart of Melbourne overlooking the Yarra River, you can walk to world-class shopping, famous theatres, major sporting venues, premier entertainment venues, restaurants, Crown Casino, Melbourne Convention and Exhibition Centre and the equally historic Flinders Street Railway Station.

FROM DISTANCE TIME

WALK TIME

Flinders St Station	3 mins
Bourke St Shopping Mall	5 mins
Federation Square	6 mins
China Town	8 mins
Melbourne Aquarium	10 mins
The Arts Centre	10 mins
National Gallery of Victoria	15 mins
Melbourne Convention and Exhibition Centre	15 mins

TAXI TIME

Queen Victoria Markets	9 mins
Melbourne Cricket Ground	10 mins
Melbourne Museum	10 mins
St Kilda	15 mins
Melbourne Airport	30-45 mins

EVENTS WITH BENEFITS

Book your next event with TFE Hotels and enjoy a host of reward options for both the company and for the booker. Register today for Events with Benefits and experience all the benefits our hotels have to offer.

For more information email meet@tfehotels.com or visit TFEhotels.com/eventswithbenefits















ROOMS & SUITES

The hotel features 340 stylishly appointed guest rooms and suites in a grand residence that will provide guests with comfort and refined service. Whether you choose a Guest Room, Deluxe Room, Heritage Room or Suite you can expect just the right combination of contemporary design and historical elegance.

The hotel blends stunning Edwardian Baroque architecture with all the luxury appointments and facilities of an award-winning heritage-listed hotel. We offer 24-hour Reception, in-room dining, concierge services, complimentary WiFi access and in-room movies.

RESTAURANTS & BARS

Mr Tompkins

Our restaurant downstairs is a meaningful restaurant with an old soul. It's about classic service that's out of the ordinary and an experience quite extraordinary.

We don't stand still. We evolve with people, ideas and time. Our guests come back to us, not because they know what they'll get, but because they know we won't be resting on our laurels.

Ms Ava

Step into a world of timeless glamour and let the allure of Ms Ava embrace you. Offering a blend of lively glamour and old-world charm, join us for cocktails and nibbles at the Ms Ava bar located on the ground level.



Conference in the City

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